

West Calcasieu Airport Managing Board

Special Meeting Minutes

July 23, 2020

I. Call to order

Chairman Dalton Langford called to order the special meeting of the West Calcasieu Airport Managing Board at approximately 11:33 a.m. on July 23, 2020, at the offices of Southland Executive Airport, Conference Room, 7000 Southland Field Road, Sulphur, Louisiana.

II. Invocation

Wilmer Dugas led the invocation.

(There was a moment of silence to honor Board Member Joe Palermo that recently passed away.)

III. Pledge of Allegiance

Pledge led by R. K. Levens and recited by all board members and guests.

IV. Roll call

The following persons were present:

- ✓ Chairman Dalton Langford
- ✓ Wilmer Dugas
- ✓ R. K. Levens
- ✓ Don Chamblee
- ✓ Missy Amidon

(Others also present at the meeting were: Tim LaFleur, Jackson Schruppf, Darla Perry, and Chuck Stutes.)

V. Review and take action to ratify action discussed in July 7, 2020 Board Meeting on the temporary tenant lease extension agreement

Darla Perry explained to the Board the lease extension agreement extends the lease for 60 days, up through August 5, 2020. After that point, the Board will have the option to renew. The rate is \$1000 per month for the months of June & July because they are

billed in arrears. Darla stated this is the second amendment to ground lease agreement with First Flight Holdings.

Don Chamblee asked where the escrow money is located. Darla explained there was \$300,000 originally in escrow. Once First Flight moved out a certain percentage of assets, the Airport agreed to take the remaining balance of \$190,000 and place it in a reserve account under the name of West Cal Airport Capital Project Recovery Fund. Mr. Chamblee asked what happened to the rest of the money. Darla explained the balance was the agreed-upon amount given back to First Flight Holdings. There was a brief discussion on the issue.

Mr. Chamblee said the grounds are beginning to look like it did when they took it over several years ago, and he is not happy about it. Mr. Chamblee stated he asked Bobby at the last meeting when was he going to cut the grass; and he answered, "next week." Airport Director Tim LaFleur told Mr. Chamblee they have come out to cut the grass. The only thing that hasn't been cut yet is the field. There was a brief discussion regarding the mowing. Darla told the Board the Airport pays \$3300 per month to Summit Group for mowing. There was continued discussion regarding the mowing.

Chairman Langford entertained a motion to ratify action discussed in July 7, 2020 Board Meeting on the temporary tenant lease extension agreement. R. K. Levens made a motion to ratify action discussed in July 7, 2020 Board Meeting on the temporary tenant lease extension agreement, 2nd by Missy Amidon. No opposition. Motion carried.

VI. Review and take action to ratify authority of airport manager (Tim LaFleur) to sign FAA Grant for Airport Improvement Program (AIP) Project No. 3-22-0080-021-2020 Expand Apron (this grant is for design only) in the amount of \$124,594 together with attorney certification. Ratifies authority discussed at July 7, 2020 regular board meeting.

Chairman Langford and Darla Perry explained how this is ratifying authority for Airport Manager Tim LaFleur on signing the grant that was discussed at the July 7, 2020 regular board meeting. Darla Perry read the Resolution, before the Board voted on it, as follows:

“Resolution of West Calcasieu Airport Managing Board

“WHEREAS, the West Calcasieu Airport Managing Board has the power to grant signing and authority to certain persons described hereunder resolved that the Managing Board is hereby authorized and approved to authorize and empower the following individual to make, execute, endorse, deliver in the name and on behalf of the airport authority discussed from the July 7, 2020 board meeting ratify this date as the public meeting of the West Calcasieu Airport Managing Board.

“This authority ratifies the following individual’s authority to sign the U.S. Department of Transportation notice of grant to award UXL-SWG-3-22-0080-021-2020 Southland Field Expand Apron to be disbursed by the Federal Aviation Administration to the West Calcasieu Parish Airport in the total grant amount of \$124,594.

“Tim LaFleur, Airport Manager, 337-583-9144, southlandfield@gmail.com

“The undersigned he/she is properly elected and qualified secretary of the books, records and seals of West Calcasieu Airport Managing Board, a board duly conformed pursuant to the laws of the State of Louisiana. Said meeting was held in accordance with state law and with the management agreement of the above-named board. This resolution has been approved by the Board of Directors of West Calcasieu Airport Managing Board on July 23, 2020.

“I, as authorized by the Board, hereby certify and attest all the information is true and correct.

“Acting secretary/chairman”

Wilmer Dugas made a motion to approve the aforementioned Resolution read into the minutes, 2nd by R. K. Levens. No opposition. Motion carried.

VII. Additions/Deletions to Agenda

There were no additions or deletions to the Agenda.

VIII. Old Business

There was no old business to come before the Board.

IX. New Business

There was no new business to come before the Board.

X. Public Comments

There were no public comments.

XI. Chairman’s Update

Chairman Langford told the Board when he and Don Chamblee became members of the Airport Board, the Airport was in deplorable condition; and he, Don Chamblee and Jerry Ware explained in the first meeting they attended that this, for no uncertain terms, could continue. Chairman Langford said most of the board members resigned. Mr. Chamblee stated at that time the Airport was sanctioned, and they were told the airport was going to close down if the grass wasn’t cut and things didn’t get fixed around the airport. Chairman Langford said he, along with Don and Jerry, got everything taken care of; and the airport did not close down.

Chairman Langford told the Board he has been on the Board for 8 years and has requested that several people be placed on the board: Wilmer Dugas, Don Chamblee,

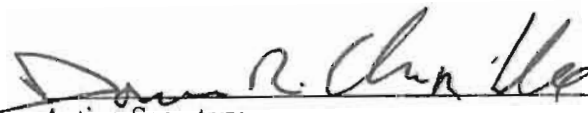
R. K. Levens and Dana Keel. Chairman Langford explained how the Airport wasn't making any money when he first came on board; however, due to the work of the new Board over the years, the Airport has become successful and is doing well financially. Chairman Langford said he feels that now that the Airport is doing well, outside influences are trying to make decisions regarding who should be on or off the Board.

XII. Adjourn

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Chairman Langford adjourned the meeting at approximately 12:10 p.m.


Chairman


Acting Secretary